

EFFECTIVE STOCK TAKING AND INVENTORY CONTROL

14 HOURS ZOOM & PHYSICAL PROGRAM

HYBRID TRAINING

8 & 9 April 2026 (Wed & Thu)



Remote Online Training (Zoom) &



Dorsett Grand Subang Hotel, Selangor
(Physical)

**** Choose either Zoom OR Physical Session**

The objective of this training is to bring awareness and skill in managing suppliers and vendors for performances, risk concern management strategies and ESG conformance to ensure sustainability.

LEARNING OBJECTIVES:

1. Understand the principle of stock management
2. Develop plan and implement suitable stock control for stock accuracy
3. Develop plan for systematic stock taking
4. Develop problem solving analysis to resolve stock issue
5. Develop performance indices to measure stock performance



WHO MUST ATTEND

All employees involve in supply chain activities of the organization, including procurement, logistics and operational team members.

CONTACT US NOW



012-588 0212



fairuz@otc.com.my

Module 1 Key Principle of Stock and Inventory System

- Definition of Inventory and Stock
- Key difference Inventory versus Stock
- Type of Inventory
- Key principles of stock and inventory management
- Picking system
- Put away system
- Holding cost

Module 2 Pareto for stock management

- What is Pareto analysis
- Pareto for stock management
- Step in conducting pareto analysis

Module 3 Cycle counting and Stock taking

- Stock taking process
- Key principle of stock taking
- Stock taker responsibilities
- Auditors' role in stock taking
- Cycle counting
- Key Principle of Cycle counting
- Selection method for cycle counting
- Identification of probable causes for stock variances
- Pareto analysis of causes of stock variances

Module 4 Root cause analysis

- 8D problem solving process

Module 5 Stock and Inventory management system

- Inventory turnover ratio
- Economic order quantity
- Pull and Push inventory
- Reorder and Safety stock calculation
- Stock level management
- Forecasting of stock
- Kanban system
- Periodic replenishment