

# UPCOMING PROGRAM

MAY 2025

 **20 & 21 MAY 2025**

## MEASUREMENT AND CALIBRATION SYSTEM

 **9:00 AM - 5:00 PM**

**DORSETT GRAND SUBANG HOTEL, SELANGOR  
/ LIVE ZOOM TRAINING**

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 **21 & 22 MAY 2025**

## SCHEDULED PLANNED MAINTENANCE AND PREDICTIVE MAINTENANCE

 **9:00 AM - 5:00 PM**

**AC HOTEL BY MARRIOTT, PENANG**

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 **21 & 22 MAY 2025**

## INTRODUCTION TO GENERATIVE AI AND CHATGPT: EXPLORING THE FUTURE OF CONVERSATIONAL AI FOR BEGINNERS

 **9:00 AM - 5:00 PM**

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 **21 & 22 MAY 2025**

## PLASTIC INJECTION MOLDING DESIGN & MANUFACTURE OF PLASTIC PARTS

 **9:00 AM - 5:00 PM**

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**27 & 28 MAY 2025**

## BASIC GREENHOUSE GAS (GHG) ACCOUNTING, MITIGATION, AUDIT AND REPORTING TRAINING

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL / LIVE ZOOM TRAINING**

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# UPCOMING PROGRAM

 **4 & 5 JUNE 2025**

**MICROSOFT EXCEL (ADVANCED LEVEL)**

 **9:00 AM - 5:00 PM**

**OTC TRAINING CENTRE SDN BHD SUBANG,  
SELANGOR/LIVE ZOOM TRAINING**

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 **11 & 12 JUNE 2025**

**PROFESSIONAL PURCHASING SKILLS**

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL / LIVE ZOOM TRAINING**

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 **11 & 12 JUNE 2025**

**SPARE PARTS MANAGEMENT**

 **9:00 AM - 5:00 PM**

**DORSETT GRAND SUBANG HOTEL, SELANGOR**

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 **11 & 12 JUNE 2025**

**FUNDAMENTALS OF PUMPS AND COOLING TOWERS**

 **9:00 AM - 5:00 PM**

**DORSETT GRAND SUBANG HOTEL, SELANGOR**

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 **11 & 12 JUNE 2025**

**BUDGET 2024 INLAND REVENUE BOARD MALAYSIA'S  
(IRBM) E-INVOICING**

 **9:00 AM - 5:00 PM**

**DORSETT GRAND SUBANG HOTEL, SELANGOR  
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**JUNE 2025**



# UPCOMING PROGRAM

JUNE 2025

**11 & 12 JUNE 2025**

## **ELECTROSTATIC DISCHARGE (ESD) SKILLS DEVELOPMENT WORKSHOP**

🕒 9:00 AM - 5:00 PM

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL / LIVE ZOOM TRAINING**

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**11 & 12 JUNE 2025**

## **UNDERSTANDING LABOUR LAWS - THE EMPLOYMENT ACT 1955**

🕒 9:00 AM - 5:00 PM

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL / LIVE ZOOM TRAINING**

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**16 & 17 JUNE 2025**

## **HIGH IMPACT TRANSFORMATIONAL LEADERSHIP SKILLS FOR MANAGERS & LEADERS USING NLP**

🕒 9:00 AM - 5:00 PM

**AC HOTEL BY MARRIOTT, PENANG**

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**16 & 17 JUNE 2025**

## **EFFECTIVE LOGISTICS AND SUPPLY CHAIN MANAGEMENT**

🕒 9:00 AM - 5:00 PM

**DORSETT GRAND SUBANG HOTEL, SELANGOR  
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**16 & 17 JUNE 2025**

## **BASIC ENGINEERING & TECHNICAL KNOWLEDGE FOR TROUBLESHOOTING OF INDUSTRIAL MACHINE CIRCUIT FAULTY**

🕒 9:00 AM - 5:00 PM

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL**

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# UPCOMING PROGRAM

 **18 & 19 JUNE 2025**

**FINANCE FOR NON FINANCE PROFESSIONALS**

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL / LIVE ZOOM TRAINING**

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 **18 & 19 JUNE 2025**

**INDUSTRIAL ELECTRONIC AND ELECTRICAL  
TECHNOLOGY**

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL / LIVE ZOOM TRAINING**

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**18 & 19 JUNE 2025**

**TRAINING NEED ANALYSIS**

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL / LIVE ZOOM TRAINING**

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**JUNE 2025**



# UPCOMING PROGRAM

 **9 & 10 JULY 2025**

**MANAGING SUSTAINABLE WAREHOUSE AND INVENTORY CONTROL (MALAY VERSION)**

 **9:00 AM - 5:00 PM**

**DORSETT GRAND SUBANG HOTEL, SELANGOR  
/ LIVE ZOOM TRAINING**

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 **9 & 10 JULY 2025**

**MASTERING THE ART OF CUSTOMER CONFLICT:  
TURNING CHALLENGES INTO OPPORTUNITIES**

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL / LIVE ZOOM TRAINING**

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 **15 & 16 JULY 2025**

**ESSENTIAL BUSINESS AND FINANCIAL ACUMEN**

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL / LIVE ZOOM TRAINING**

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 **16 & 17 JULY 2025**

**PLASTIC INJECTION MOLDING ROBUST PROCESS  
DEVELOPMENT & SCIENTIFIC MOLDING**

 **9:00 AM - 5:00 PM**

**OTC TRAINING CENTRE SDN BHD, GELUGOR,  
PENANG / LIVE ZOOM TRAINING**

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 **16 & 17 JULY 2025**

**MASTER MANAGER TRANSITION FROM ENGINEER /  
SUPERVISOR TO MANAGER APPLYING NLP**

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL**

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**2025 JULY**

# UPCOMING PROGRAM

 **16 & 17 JULY 2025**

**UNDERSTANDING INCOTERMS 2020, CUSTOMS PROCESS & TRADE FINANCING INTERNATIONAL AND DOMESTIC TRADE**

 **9:00 AM - 5:00 PM**

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 **21 & 22 JULY 2025**

**STRATEGIC PROCUREMENT AND INVENTORY MANAGEMENT SYSTEM WITH INTRODUCTION TO CONTRACT MANAGEMENT**

 **9:00 AM - 5:00 PM**

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 **23 & 24 JULY 2025**

**MASTER THE SCIENCE OF READING THE MIND THROUGH BODY LANGUAGE FOR MANAGERS AND LEADERS**

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL**

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 **23 & 24 JULY 2025**

**BASIC GREENHOUSE GAS (GHG) ACCOUNTING, MITIGATION, AUDIT AND REPORTING TRAINING**

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
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**JULY 2025**



# UPCOMING PROGRAM

AUGUST 2025

 **6 & 7 AUGUST 2025**

**SCHEDULED PLANNED MAINTENANCE AND PREDICTIVE MAINTENANCE**

 **9:00 AM - 5:00 PM**

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 **6 & 7 AUGUST 2025**

**UNDERSTANDING SHIPPING PRATICES, DOCUMENTS AND PAYMENT SYSTEM**

 **9:00 AM - 5:00 PM**

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 **11 & 12 AUGUST 2025**

**PROCUREMENT MANAGEMENT- MANAGING SUPPLIER SELECTION & NEGOTIATION, SOURCING & TENDERING**

 **9:00 AM - 5:00 PM**

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 **11 & 12 AUGUST 2025**

**CREATIVE THINKING, PROBLEM SOLVING AND DECISION MAKING**

 **9:00 AM - 5:00 PM**

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 **16 & 17 AUGUST 2025**

**BASIC ENGINEERING & TECHNICAL KNOWLEDGE FOR TROUBLESHOOTING OF INDUSTRIAL MACHINE CIRCUIT**

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL**

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# UPCOMING PROGRAM

 **18 & 19 AUGUST 2025**

**UNDERSTANDING LABOUR LAWS-THE EMPLOYMENT ACT  
1955 (AMENDMENT 2022)**

 **9:00 AM - 5:00 PM**

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 **18 & 19 AUGUST 2025**

**EQ AND COMMUNICATION SKILL USING NLP FOR MANAGERS &  
LEADERS**

 **9:00 AM - 5:00 PM**

**WYNDHAM GRAND BANGSAR KUALA LUMPUR  
HOTEL**

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**AUGUST 2025**



# UPCOMING PROGRAM



**8 & 9 OCTOBER 2025**

**HIGH IMPACT TRANSFORMATIONAL LEADERSHIP SKILLS FOR  
MANAGERS & LEADERS USING NLP**



**9:00 AM - 5:00 PM**

**DORSETT GRAND SUBANG HOTEL, SELANGOR**

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**OCTOBER 2025**

# CONTACT US!

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**HRD  
awards  
2022  
TRAINING  
PROVIDER**

