

UPCOMING PROGRAM

AUGUST 2024

12 & 13 AUGUST 2024

[CLICK HERE](#)

POWER BI DESKTOP: MASTERING DATA VISUALIZATION

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

14 & 15 AUGUST 2024

[CLICK HERE](#)

MICROSOFT EXCEL (ADVANCED LEVEL)

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

14 & 15 AUGUST 2024

[CLICK HERE](#)

HR FOR NON-HR MANAGERS

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

15 & 16 AUGUST 2024

[CLICK HERE](#)

PIPING, FITTINGS AND PUMP-PROBLEM IDENTIFICATION AND SOLUTIONS FOR INDUSTRY

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

19 & 20 AUGUST 2024

[CLICK HERE](#)

ANTI-BRIBERY AND CORRUPTION-S. 17A CORPORATE LIABILITY PERSPECTIVE

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

UPCOMING PROGRAM

AUGUST 2024

19, 20 & 21 AUGUST 2024

[CLICK HERE](#)

**SUPERCHARGE YOUR MARKETING STRATEGY WITH AI,
GOOGLE ADS, SEO, BRANDING AND SOCIAL MEDIA MASTERY**

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

21 & 22 AUGUST 2024

[CLICK HERE](#)

**BASIC ENGINEERING & TECHNICAL KNOWLEDGE FOR
TROUBLESHOOTING OF INDUSTRIAL MACHINE CIRCUIT FAULTY**

🕒 9:00 AM - 5:00 PM

📍 AC HOTEL BY MARRIOTT PENANG

21 & 22 AUGUST 2024

[CLICK HERE](#)

MANAGING MISCONDUCT AND DOMESTIC INQUIRY

🕒 9:00 AM - 5:00 PM

📍 HILTON PETALING JAYA HOTEL, SELANGOR

21 & 22 AUGUST 2024

[CLICK HERE](#)

E-INVOICING

🕒 9:00 AM - 5:00 PM

📍 HILTON PETALING JAYA HOTEL, SELANGOR

21 & 22 AUGUST 2024

[CLICK HERE](#)

**PROCUREMENT MANAGEMENT - MANAGING SUPPLIER
SELECTION & NEGOTIATION, SOURCING & TENDERING**

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

UPCOMING PROGRAM

AUGUST 2024

27 & 28 AUGUST 2024

[CLICK HERE](#)

**BASIC GREENHOUSE GAS (GHG) ACCOUNTING,
MITIGATION, AUDIT AND REPORTING TRAINING**

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

27 & 28 AUGUST 2024

[CLICK HERE](#)

**EFFECTIVE WAREHOUSE OPERATION AND INVENTORY
MANAGEMENT - MALAY VERSION**

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

UPCOMING PROGRAM

SEPTEMBER 2024

03 & 04 SEPTEMBER 2024

[CLICK HERE](#)

PLASTIC INJECTION MOLDING: DESIGN & MANUFACTURE OF PLASTIC PARTS

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

03 & 04 SEPTEMBER 2024

[CLICK HERE](#)

BASIC ENGINEERING & TECHNICAL KNOWLEDGE FOR TROUBLESHOOTING OF INDUSTRIAL MACHINE CIRCUIT FAULTY

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

04 & 05 SEPTEMBER 2024

[CLICK HERE](#)

PNEUMATIC & ELECTRO – PNEUMATIC SYSTEM DESIGN OPERATION AND MAINTENANCE

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

04 & 05 SEPTEMBER 2024

[CLICK HERE](#)

GOOGLE ADS AND SEO MASTERY

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

09 & 10 SEPTEMBER 2024

[CLICK HERE](#)

BASIC MAINTENANCE FOR TECHNICIANS (MALAY VERSION)

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

UPCOMING PROGRAM

SEPTEMBER 2024

09 & 10 SEPTEMBER 2024

[CLICK HERE](#)

EFFECTIVE LOGISTICS AND SUPPLY CHAIN MANAGEMENT

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

09 & 10 SEPTEMBER 2024

[CLICK HERE](#)

HIGH IMPACT TRANSFORMATIONAL LEADERSHIP SKILLS FOR MANAGERS & LEADERS USING NLP

🕒 9:00 AM - 5:00 PM

📍 HILTON PETALING JAYA HOTEL, SELANGOR

09 & 10 SEPTEMBER 2024

[CLICK HERE](#)

TRAINING NEED ANALYSIS

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

09 & 10 SEPTEMBER 2024

[CLICK HERE](#)

FOUNDATIONAL RISK MANAGEMENT

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

11 & 12 SEPTEMBER 2024

[CLICK HERE](#)

E-INVOICING

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

UPCOMING PROGRAM

SEPTEMBER 2024

11 & 12 SEPTEMBER 2024

[CLICK HERE](#)

EXCEL DASHBOARDS AND REPORTS

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

11 & 12 SEPTEMBER 2024

[CLICK HERE](#)

GEOMETRIC DIMENSIONING AND TOLERANCING (GD&T)

🕒 9:00 AM - 5:00 PM
📍 AC HOTEL BY MARRIOTT PENANG

11 & 12 SEPTEMBER 2024

[CLICK HERE](#)

UNDERSTANDING INCOTERMS 2020, CUSTOMS PROCESS & TRADE FINANCING INTERNATIONAL AND DOMESTIC TRADE

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

11 & 12 SEPTEMBER 2024

[CLICK HERE](#)

MANAGING DISCIPLINE AND MISCONDUCT - HANDLING ABSENTEEISM, PROBLEMATIC WORKERS, AND POOR PERFORMANCE

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

18 & 19 SEPTEMBER 2024

[CLICK HERE](#)

TALENT MANAGEMENT AND SUCCESSION PLANNING

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

UPCOMING PROGRAM

SEPTEMBER 2024

18 & 19 SEPTEMBER 2024

[CLICK HERE](#)

PROFESSIONAL PURCHASING SKILLS

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

18 & 19 SEPTEMBER 2024

[CLICK HERE](#)

E-INVOICING

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

18 & 19 SEPTEMBER 2024

[CLICK HERE](#)

MICROSOFT EXCEL - INTERMEDIATE LEVEL

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

23 & 24 SEPTEMBER 2024

[CLICK HERE](#)

MEASUREMENT AND CALIBRATION SYSTEM

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

23 & 24 SEPTEMBER 2024

[CLICK HERE](#)

PRODUCTIVITY AND QUALITY IMPROVEMENT FOR EXCELLENCE PERFORMANCE

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

UPCOMING PROGRAM

SEPTEMBER 2024

25 & 26 SEPTEMBER 2024

[CLICK HERE](#)

FUNDAMENTALS OF PROJECT MANAGEMENT

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

UPCOMING PROGRAM

OCTOBER 2024

02 & 03 OCTOBER 2024

[CLICK HERE](#)

MASTERING THE ART OF TIK TOK

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

03 & 04 OCTOBER 2024

[CLICK HERE](#)

UNDERSTAND SHIPPING PRACTICES, DOCUMENTS AND PAYMENT SYSTEM

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

07 & 08 OCTOBER 2024

[CLICK HERE](#)

HIGH IMPACT TRANSFORMATIONAL LEADERSHIP SKILLS FOR MANAGERS & LEADERS USING NLP

🕒 9:00 AM - 5:00 PM

📍 AC HOTEL BY MARRIOTT PENANG

07 & 08 OCTOBER 2024

[CLICK HERE](#)

SPARE PARTS MANAGEMENT

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

09 & 10 OCTOBER 2024

[CLICK HERE](#)

E-INVOICING

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

UPCOMING PROGRAM

OCTOBER 2024

09 & 10 OCTOBER 2024

[CLICK HERE](#)

DEVELOPING COMPETENCIES IN COST REDUCTION AND NEGOTIATION FOR PURCHASING

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

09 & 10 OCTOBER 2024

[CLICK HERE](#)

SUPPLY CHAIN SECURITY — CTPAT STANDARDS COMPLIANCE

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

14 & 15 OCTOBER 2024

[CLICK HERE](#)

ESSENTIAL CUSTOMER SERVICE EXCELLENCE

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

14 & 15 OCTOBER 2024

[CLICK HERE](#)

USEFUL EXCEL FORMULAS AND FUNCTIONS

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

14 & 15 OCTOBER 2024

[CLICK HERE](#)

HEATING, VENTILATION & AIR-CONDITIONING (HVAC)

🕒 9:00 AM - 5:00 PM
📍 AC HOTEL, PENANG

UPCOMING PROGRAM

OCTOBER 2024

16 & 17 OCTOBER 2024

[CLICK HERE](#)

UNDERSTANDING LABOUR LAWS –THE EMPLOYMENT ACT 1955 (AMENDMENT 2022)

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

16 & 17 OCTOBER 2024

[CLICK HERE](#)

INDUSTRIAL ELECTRICAL POWER MAINTENANCE, MOTOR INSTALLATION AND TROUBLE SHOOTING

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

16 & 17 OCTOBER 2024

[CLICK HERE](#)

OVERALL EQUIPMENT EFFICIENCY

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

16 & 17 OCTOBER 2024

[CLICK HERE](#)

E-INVOICING

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

16 & 17 OCTOBER 2024

[CLICK HERE](#)

MICROSOFT EXCEL (ADVANCED LEVEL)

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

UPCOMING PROGRAM

OCTOBER 2024

21 & 22 OCTOBER 2024

[CLICK HERE](#)

**UNDERSTANDING AND IMPLEMENTATION OF RESPONSIBLE BUSINESS ALLIANCE (RBA
VERSION 8.0)**

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

21 & 22 OCTOBER 2024

[CLICK HERE](#)

PLASTIC MATERIAL PROPERTIES & SELECTION PROCESS

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

21 & 22 OCTOBER 2024

[CLICK HERE](#)

STRATEGIC ROLE OF HUMAN RESOURCES MANAGEMENT

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

23 & 24 OCTOBER 2024

[CLICK HERE](#)

**TRANSFORMING MANUFACTURING: MASTERING IOT
INTEGRATION**

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

UPCOMING PROGRAM

NOVEMBER 2024

04 & 05 NOVEMBER 2024

[CLICK HERE](#)

EFFECTIVE WAREHOUSE OPERATION AND INVENTORY MANAGEMENT - MALAY VERSION

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

06 & 07 NOVEMBER 2024

[CLICK HERE](#)

NEGOTIATION SKILLS: THE PSYCHOLOGY OF PERSUASION & NEGOTIATION FOR MANAGER & LEADERS USING NLP

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

11 & 12 NOVEMBER 2024

[CLICK HERE](#)

FUNDAMENTALS OF PROJECT MANAGEMENT

🕒 9:00 AM - 5:00 PM

📍 AC HOTEL BY MARRIOTT PENANG

13 & 14 NOVEMBER 2024

[CLICK HERE](#)

BASIC ENGINEERING & TECHNICAL KNOWLEDGE FOR TROUBLESHOOTING OF INDUSTRIAL MACHINE CIRCUIT FAULTY

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

18 & 19 NOVEMBER 2024

[CLICK HERE](#)

E-INVOICING

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

UPCOMING PROGRAM

NOVEMBER 2024

20 & 21 NOVEMBER 2024

[CLICK HERE](#)

ENERGY MANAGEMENT FUNDAMENTALS FOR INDUSTRIES

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

20 & 21 NOVEMBER 2024

[CLICK HERE](#)

E-INVOICING

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

20 & 21 NOVEMBER 2024

[CLICK HERE](#)

UNDERSTANDING LABOUR LAWS – THE EMPLOYMENT ACT 1955

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

UPCOMING PROGRAM

DECEMBER 2024

02 & 03 DECEMBER 2024

[CLICK HERE](#)

HEATING, VENTILATION & AIR-CONDITIONING (HVAC)

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

09 & 10 DECEMBER 2024

[CLICK HERE](#)

DEVELOPING COMPETENCIES IN COST REDUCTION AND NEGOTIATION FOR PURCHASING

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR KUALA LUMPUR HOTEL

CONTACT US!



JOHOR-BAHRU | 93-01, Jalan Molek 1/29,
Taman Molek, Johor Bahru, Johor 81100 Malaysia.
Tel : +6012-588 2263
Email : info@otc.com.my

PENANG | 77C-2-14, Jalan Sungai Dua,
Sungai Dua, 11700 Gelugor, Penang, Malaysia.
Tel : +604-656 7601
Email : info@otc.com.my

SELANGOR | No. 7, 1st Floor, SS 18/1B,
47500 Subang Jaya, Selangor, Malaysia.
Tel : +6012-588 2263
Email : info@otc.com.my



Kindly scan the QR code and follow us at social media.



**HRD
awards
2022
TRAINING
PROVIDER**

