

In every challenge and victory, we have sharpened our strength and resilience.

Let's carry a spirit full of hope into the new year, ready to face a journey that is more challenging and full of achievements.

Let's go to next page

2024



UPCOMING PROGRAM 2024



MAY



2024

06 & 07
MON & TUE

DEVELOPING EXCELLENT QUALITY MINDSET

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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06 & 07
MON & TUE

E-INVOICING

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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08 & 09
WED & THU

MANAGING DISCIPLINE AND MISCONDUCT-HANDLING ABSENTEEISM, PROBLEMATIC WORKERS, AND POOR PERFORMANCE

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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08 & 09
WED & THU

NEGOTIATION SKILLS: THE PSYCHOLOGY OF PERSUASION & NEGOTIATION FOR MANAGER & LEADERS USING NLP

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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08 & 09
WED & THU

EFFECTIVE SUPERVISORY SKILLS (KEMAHIRAN PENYELIAAN YANG BERKESAN) MALAY VERSION!!!

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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08 & 09
WED & THU

COST REDUCTION TECHNIQUES FOR MAINTENANCE PERSONALS

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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08 & 09
WED & THU

UNDERSTANDING INCOTERMS 2020, CUSTOMS PROCESS & TRADE FINANCING INTERNATIONAL AND DOMESTIC TRADE

🕒 9:00 AM - 5:00 PM

📍 HILTON PETALING JAYA HOTEL,
SELANGOR

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MAY



2024

13 & 14
MON & TUE

STRATEGIC PROCUREMENT AND INVENTORY MANAGEMENT SYSTEM WITH INTRODUCTION TO CONTRACT MANAGEMENT

🕒 9:00 AM - 5:00 PM
📍 AC HOTEL, PENANG

[CLICK HERE](#)

13 & 14
MON & TUE

USEFUL EXCEL FORMULAS AND FUNCTIONS

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

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15 & 16
WED & THU

PROCUREMENT MANAGEMENT - MANAGING SUPPLIER SELECTION & NEGOTIATION, SOURCING & TENDERING

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR, KUALA LUMPUR HOTEL

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15 & 16
WED & THU

EQ AND COMMUNICATION SKILL USING NLP FOR MANAGERS & LEADERS

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR, KUALA LUMPUR HOTEL

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15 & 16
WED & THU

ENVIRONMENTAL SOCIAL AND GOVERNANCE AWARENESS

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR, KUALA LUMPUR HOTEL

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15 & 16
WED & THU

HANDLING SEXUAL HARASSMENT CASES

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR, KUALA LUMPUR HOTEL

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15 & 16
WED & THU

MICROSOFT EXCEL - ADVANCED LEVEL

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

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15 & 16
WED & THU

BASIC ENGINEERING & TECHNICAL KNOWLEDGE FOR TROUBLESHOOTING OF INDUSTRIAL MACHINE CIRCUIT FAULTY

🕒 9:00 AM - 5:00 PM
📍 HILTON PETALING JAYA HOTEL, SELANGOR

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MAY



2024

20 & 21
MON & TUE

MANAGING PROCUREMENT AS A PROFIT CENTRE

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

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20 & 21
MON & TUE

UNDERSTANDING LABOUR LAWS –THE EMPLOYMENT ACT 1955 (AMENDMENT 2022)

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

[CLICK HERE](#)

20 & 21
MON & TUE

MICROSOFT EXCEL - INTERMEDIATE LEVEL

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

[CLICK HERE](#)

27 & 28
MON & TUE

PLASTIC INJECTION MOLDING: ROBUST PROCESS DEVELOPMENT & SCIENTIFIC MOLDING

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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27 & 28
MON & TUE

HIGH IMPACT TRANSFORMATIONAL LEADERSHIP SKILLS FOR MANAGERS & LEADERS USING NLP

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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27 & 28
MON & TUE

BASIC GREENHOUSE GAS (GHG) ACCOUNTING, MITIGATION, AUDIT AND REPORTING TRAINING

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

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27 & 28
MON & TUE

ENERGY MANAGEMENT FUNDAMENTALS FOR INDUSTRIES

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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JUNE



2024

05 & 06
WED & THU

TALENT MANAGEMENT AND SUCCESSION PLANNING

🕒 9:00 AM - 5:00 PM
📍 AC HOTEL, PENANG

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05 & 06
WED & THU

LOGISTIC MANAGEMENT - ROLES AND BEST PRACTICES OF LOGISTIC OPERATION

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

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05 & 06
WED & THU

MANAGEMENT OF EMPLOYEE GRIEVANCES, DISCIPLINE AND TERMINATION

🕒 9:00 AM - 5:00 PM
📍 HILTON PETALING JAYA HOTEL, SELANGOR

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05 & 06
WED & THU

BREAKTHROUGH THINKING SKILLS FOR EXECUTIVES & MANAGERS

🕒 9:00 AM - 5:00 PM
📍 HILTON PETALING JAYA HOTEL, SELANGOR

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05 & 06
WED & THU

E-INVOCING

🕒 9:00 AM - 5:00 PM
📍 HILTON PETALING JAYA HOTEL, SELANGOR

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10 & 11
MON & TUE

CUSTOMS DOCUMENTATION, RULING, FACILITIES & LICENSED MANUFACTURING WAREHOUSE (LMW)

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR, KUALA LUMPUR HOTEL

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10 & 11
MON & TUE

EFFECTIVE WAREHOUSE OPERATION AND INVENTORY MANAGEMENT (PENGURUSAN GUDANG DAN INVENTORI YANG BERKESAN) - MALAY VERSION

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR, KUALA LUMPUR HOTEL

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10 & 11
MON & TUE

SCHEDULED PLANNED MAINTENANCE AND PREDICTIVE MAINTENANCE

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR, KUALA LUMPUR HOTEL

10 & 11
MON & TUE

EXCEL DASHBOARDS AND REPORTS

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

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JUNE



2024

10 & 11
MON & TUE

SOCIAL MEDIA MARKETING, ARTIFICIAL INTELLIGENCE AND BRANDING DEVELOPMENT

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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12 & 13
WED & THU

PROFESSIONAL PURCHASING SKILLS

🕒 9:00 AM - 5:00 PM

📍 HILTON PETALING JAYA HOTEL,
SELANGOR

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12 & 13
WED & THU

DEVELOPING COMPETENCIES IN COST REDUCTION AND NEGOTIATION FOR PURCHASING

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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12 & 13
WED & THU

GEOMETRIC DIMENSIONING AND TOLERANCING (GD&T)

🕒 9:00 AM - 5:00 PM

📍 HILTON PETALING JAYA HOTEL,
SELANGOR

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24 & 25
MON & TUE

MICROSOFT EXCEL (ADVANCED LEVEL)

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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24 & 25
MON & TUE

E-INVOICING

🕒 9:00 AM - 5:00 PM

📍 AC HOTEL, PENANG

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24 & 25
MON & TUE

PROCUREMENT — RISK AND FRAUD MANAGEMENT

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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24 & 25
MON & TUE

UNDERSTANDING LABOUR LAWS - THE EMPLOYMENT ACT 1955 (AMENDMENT 2022)

🕒 9:00 AM - 5:00 PM

📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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JUNE



2024

26 & 27
WED & THU

MICROSOFT EXCEL (BASIC LEVEL)

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

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26 & 27
WED & THU

HEATING, VENTILATION & AIR-CONDITIONING (HVAC)

🕒 9:00 AM - 5:00 PM
📍 HILTON PETALING JAYA HOTEL, SELANGOR

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26 & 27
WED & THU

HEATING, VENTILATION & AIR-CONDITIONING (HVAC)

🕒 9:00 AM - 5:00 PM
📍 HILTON PETALING JAYA HOTEL, SELANGOR

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26 & 27
WED & THU

PLASTIC INJECTION MOLDING - DESIGN & MANUFACTURE OF PLASTIC PARTS

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR, KUALA LUMPUR HOTEL

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JULY



2024

03 & 04
WED & THU

DESIGN OF JIGS AND FIXTURES

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR, KUALA LUMPUR HOTEL

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03 & 04
WED & THU

INTRODUCTION TO RELIABILITY CENTERED MAINTENANCE

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR, KUALA LUMPUR HOTEL

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09 & 10
TUE & WED

CUSTOMS DOCUMENTATION, RULING, FACILITIES & LICENSED MANUFACTURING WAREHOUSE (LMW)

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

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JULY



2024

10 & 11
WED & THU

USEFUL EXCEL FORMULAS AND FUNCTIONS

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

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15 & 16
MON & TUE

MEASUREMENT AND CALIBRATION SYSTEM

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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17 & 18
WED & THU

MICROSOFT EXCEL - INTERMEDIATE LEVEL

🕒 9:00 AM - 5:00 PM
📺 ZOOM (ONLINE)

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24 & 25
WED & THU

DATA VISUALIZATION AND MASTERY FOR BUSINESS IMPACT DATA STRATEGIES AND STORYTELLING FOR BUSINESSES

🕒 9:00 AM - 5:00 PM
📍 WYNDHAM GRAND BANGSAR,
KUALA LUMPUR HOTEL

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CONTACT US!



JOHOR-BAHRU | 34-01, Jalan Molek 1/28,
Taman Molek, Johor Bahru, Johor 81100 Malaysia.
Tel : +6012-588 2263
Email : info@otc.com.my

PENANG | 77C-2-14, Jalan Sungai Dua,
Sungai Dua, 11700 Gelugor, Penang, Malaysia.
Tel : +604-656 7601
Email : info@otc.com.my

SELANGOR | No. 7, 1st Floor, SS 18/1B,
47500 Subang Jaya, Selangor, Malaysia.
Tel : +6012-588 2263
Email : info@otc.com.my



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