

# UPCOMING PROGRAM



SEPTEMBER



2023

13 & 14  
MON & TUE

## TRAINING NEED ANALYSIS

🕒 9:00 AM - 5:00 PM  
📺 ZOOM (ONLINE)

[CLICK HERE](#)

13 & 14  
WED & THU

## PROFESSIONAL PURCHASING SKILLS

🕒 9:00 AM - 5:00 PM  
📺 ZOOM (ONLINE)

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13 & 14  
WED & THU

## PLASTIC INJECTION MOLDING: DESIGN & MANUFACTURE OF PLASTIC PARTS

🕒 9:00 AM - 5:00 PM  
📺 ZOOM (ONLINE)

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13 & 14  
WED & THU

## MAXIMUM EQUIPMENT EFFICIENCY THROUGH PROACTIVE MAINTENANCE

🕒 9:00 AM - 5:00 PM  
📍 PJ HILTON HOTEL, SELANGOR

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19 & 20  
TUE & WED

## USEFUL EXCEL FORMULAS AND FUNCTIONS

🕒 9:00 AM - 5:00 PM  
📺 ZOOM (ONLINE)

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20 & 21  
WED & THU

## MINDSET TRANSFORMATION FOR MANAGERS & LEADERS USING NLP FOR PEAK PERFORMANCE AT THE WORKPLACE

🕒 9:00 AM - 5:00 PM  
📍 PJ HILTON HOTEL, SELANGOR

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20 & 21  
WED & THU

## BASIC ENGINEERING & TECHNICAL KNOWLEDGE FOR TROUBLESHOOTING OF INDUSTRIAL MACHINE CIRCUIT FAULTY

🕒 9:00 AM - 5:00 PM  
📍 PJ HILTON HOTEL, SELANGOR

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25 & 26  
MON & TUE

## ROOT CAUSE ANALYSIS (RCA)

🕒 9:00 AM - 5:00 PM  
📺 ZOOM (ONLINE)

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SEPTEMBER



2023

25 & 26  
MON & TUE

MASTER THE SCIENCE OF READING THE MIND THROUGH  
BODY LANGUAGE FOR MANAGERS AND LEADERS

🕒 9:00 AM - 5:00 PM

📍 PJ HILTON HOTEL, SELANGOR

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OCTOBER



2023

11 & 12  
WED & THU

GEOMETRIC DIMENSIONING AND TOLERANCING (GD&T)

🕒 9:00 AM - 5:00 PM

📍 EASTIN HOTEL, PENANG

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11 & 12  
WED & THU

UNDERSTANDING THE KEY PRINCIPLE AND STRATEGIES OF  
SUPPLY CHAIN, NEGOTIATION AND INFLUENTIAL TECHNIQUES

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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16 & 17  
MON & TUE

DEVELOPING A HIGH GROWTH MINDSET AND LEADERSHIP  
SKILLS (BREAKTHROUGH WORKSHOP IN SUPER CREATIVITY  
AND INNOVATION)

🕒 9:00 AM - 5:00 PM

📍 PJ HILTON HOTEL, SELANGOR

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16 & 17  
MON & TUE

UNDERSTANDING INCOTERMS 2020, CUSTOMS PROCESS &  
TRADE FINANCING INTERNATIONAL AND DOMESTIC TRADE

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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16 & 17  
MON & TUE

MICROSOFT EXCEL - ADVANCED LEVEL

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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16 & 17  
MON & TUE

THE EMPLOYMENT ACT 1955 (AMENDMENT 2022),  
INDUSTRIAL RELATIONS ACT 1967, AND OTHER  
LEGISLATION RELATED TO EMPLOYMENT)

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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OCTOBER



2023

18 & 19  
WED & THU

EFFECTIVE WAREHOUSE OPERATION AND INVENTORY MANAGEMENT (PENGURUSAN GUDANG DAN INVENTORI YANG BERKESAN) - MALAY VERSION-

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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18 & 19  
WED & THU

MICROSOFT EXCEL (BASIC LEVEL)

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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23 & 24  
MON & TUE

INTRODUCTION TO MEASUREMENT UNCERTAINTY

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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23 & 24  
MON & TUE

THE ART OF VISUAL SELLING FOR SALES MANAGERS & EXECUTIVES

🕒 9:00 AM - 5:00 PM

📍 PJ HILTON HOTEL, SELANGOR

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23 & 24  
MON & TUE

HEATING, VENTILATION & AIR-CONDITIONING (HVAC)

🕒 9:00 AM - 5:00 PM

📍 EASTIN HOTEL, PENANG

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25 & 26  
WED & THU

TECHNICAL TROUBLESHOOTING AND EFFECTIVE REPAIRING FOR MAINTENANCE

🕒 9:00 AM - 5:00 PM

📍 PJ HILTON HOTEL, SELANGOR

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25 & 26  
WED & THU

BASIC ENGINEERING & TECHNICAL KNOWLEDGE FOR TROUBLESHOOTING OF INDUSTRIAL MACHINE CIRCUIT FAULTY

🕒 9:00 AM - 5:00 PM

📍 EASTIN HOTEL, PENANG

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25 & 26  
WED & THU

EFFECTIVE SPARE PARTS MANAGEMENT REDUCING COST THROUGH OPTIMIZED SPARES INVENTORY

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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25 & 26  
WED & THU

SOCIAL MEDIA MARKETING, ARTIFICIAL INTELLIGENCE AND BRANDING DEVELOPMENT

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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**NOVEMBER**



**2023**

**06,07 & 08**  
MON - WED

**SUPERCHARGE YOUR MARKETING STRATEGY WITH AI, GOOGLE ADS AND ANALYTICS, SEO, BRANDING AND SOCIAL MEDIA MASTERY**

🕒 9:00 AM - 5:00 PM

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**06 & 07**  
MON & TUE

**HIGH IMPACT TRANSFORMATIONAL LEADERSHIP SKILLS FOR MANAGERS & LEADERS USING NLP**

🕒 9:00 AM - 5:00 PM

📍 EASTIN HOTEL, PENANG

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**08 & 09**  
WED & THU

**MICROSOFT EXCEL - INTERMEDIATE LEVEL**

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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**08 & 09**  
WED & THU

**DEVELOPING COMPETENCIES IN COST REDUCTION AND NEGOTIATION FOR PURCHASING**

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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**15 & 16**  
WED & THU

**TALENT MANAGEMENT AND SUCCESSION PLANNING**

🕒 9:00 AM - 5:00 PM

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**20 & 21**  
MON & TUE

**USEFUL EXCEL FORMULAS AND FUNCTIONS**

🕒 9:00 AM - 5:00 PM

📺 ZOOM (ONLINE)

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**20 & 21**  
MON & TUE

**STRATEGIC PROCUREMENT AND INVENTORY MANAGEMENT SYSTEM WITH INTRODUCTION TO CONTRACT MANAGEMENT**

🕒 9:00 AM - 5:00 PM

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**20 & 21**  
MON & TUE

**PLASTIC INJECTION MOLDING: ROBUST PROCESS DEVELOPMENT & SCIENTIFIC MOLDING**

🕒 9:00 AM - 5:00 PM

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NOVEMBER



2023

20 & 21  
MON & TUE

**GEOMETRIC PRODUCT SPECIFICATION (GPS)-ISO 8015, ISO1101**

🕒 9:00 AM - 5:00 PM

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20 & 21  
MON & TUE

**ENVIRONMENTAL, SOCIAL AND GOVERNANCE (ESG)**

🕒 9:00 AM - 5:00 PM

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22 & 23  
WED & THU

**NEGOTIATION SKILLS: THE PSYCHOLOGY OF PERSUASION & NEGOTIATION FOR MANAGER & LEADERS USING NLP**

🕒 9:00 AM - 5:00 PM

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22 & 23  
WED & THU

**BASIC MAINTENANCE FOR TECHNICIANS (MALAY VERSION)**

🕒 9:00 AM - 5:00 PM

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22 & 23  
WED & THU

**DESIGN, INSTALLATION, OPERATIONS & MAINTENANCE OF FIRE PROTECTION SYSTEMS**

🕒 9:00 AM - 5:00 PM

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22 & 23  
WED & THU

**POKA YOKE (ERROR PROOFING)**

🕒 9:00 AM - 5:00 PM

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27 & 28  
MON & TUE

**DESIGN OF JIGS & FIXTURE**

🕒 9:00 AM - 5:00 PM

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27 & 28  
MON & TUE

**MASTER MANAGER — TRANSITION FROM ENGINEER / SUPERVISOR TO MANAGER APPLYING NLP**

🕒 9:00 AM - 5:00 PM

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DECEMBER



2023

12 & 13  
TUE & WED

**UNDERSTANDING LABOUR LAWS –THE EMPLOYMENT ACT 1955 (AMENDMENT 2022)**

🕒 9:00 AM - 5:00 PM  
📺 ZOOM (ONLINE)

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13 & 14  
WED & THU

**BEST PRACTICES IN IDENTIFICATION OF BUILDING DEFECTS & MAINTENANCE**

🕒 9:00 AM - 5:00 PM  
📍 PJ HILTON HOTEL, SELANGOR

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13 & 14  
WED & THU

**BASIC GREENHOUSE GAS (GHG) ACCOUNTING, MITIGATION, AUDIT AND REPORTING TRAINING**

🕒 9:00 AM - 5:00 PM  
📍 PJ HILTON HOTEL, SELANGOR

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# CONTACT US!



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